

Date: Oct 18 2008

Subject: Freshman Seminar PITF Outreach

Dear Freshman Seminar Program faculty & staff:

I am writing to introduce myself and to let you know about a service designed to support your use of Web resources in your teaching at Harvard.

I am an undergrad student working with the Academic Technology Group (FAS) as a Presidential Instructional Technology Fellow (or "PITF"). I am available to consult with faculty and course staffing your program, to offer training in any aspect of the course iSite Web platform, and to brainstorm with you about possibilities for integrating new technologies and resources into your teaching. For more information about the FAS PITF program, please visit the Academic Technology Group's site:

<http://icg.fas.harvard.edu/icb/icb.do?keyword=k6928&pageid=icb.page24870>

As part of the PITF initiative (introduced by President Summers in 2004 to enhance the online academic experience for students at Harvard), we are working with the existing tools of the course iSite Web platform to encourage active use of course Web sites across the Harvard curriculum. In addition, Harvard faculty have the opportunity to propose course Web resource development projects where PITF staff work collaboratively with faculty to develop more ambitious resources for courses. The Office of the President and Provost also offers a new Content Fund established to support creation of new digital materials for your teaching:

http://www.provost.harvard.edu/it_fund/content_grant.php

I, along with other Presidential Technology Fellows, will be holding regular consulting hours in Science Center 209, from Mondays to Fridays, between 12-5pm., to support your technology needs. Please see this page for updated information about location and hours:

<http://icg.fas.harvard.edu/icb/icb.do?keyword=k6928&pageid=icb.page24867>

Please do stop by or contact me with any questions you have about your course Web site. I would be very happy to make an appointment to meet with you at your office to offer an overview of the available tools or to hear about your goals in using Web resources with your students.

All the best,

Debbie Chiang

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