

THOMAS TEMPLE HOOPES PRIZE 2009

FOR EXCELLENCE IN THE WORK OF UNDERGRADUATES

In 1982 a fund was established, from a bequest by Thomas T. Hoopes '19, to grant awards to undergraduates on the basis of outstanding scholarly work or research. Mr. Hoopes directed that the prizes be given for the purpose of "promoting, improving and enhancing the quality of education ... in literary, artistic, musical, scientific, historical or other academic subjects ... under faculty supervision and instruction ... [and] promoting excellence in the art of teaching."

NOMINATION INFORMATION

To nominate an undergraduate for a Hoopes Prize, please complete, print, and sign the Nomination Form and Project Evaluation. Each individual who supervises undergraduate work may ordinarily nominate only one student project per year. Submission of two nominations is permitted in extraordinary circumstances, but only one honorarium per nominator will be allowed.

If two supervisors wish to co-nominate one project, complete information for both nominators must be submitted with the Nomination Form. The honorarium for winning entries will be divided equally.

Supervisors of winning projects are awarded an honorarium in the form of extra compensation (taxable) or a credit to their FAS operating budget (non-taxable). For credit to an FAS start-up/research account, please provide your faculty "root" on the nomination form. If you are uncertain of your research account coding, please contact your department administrator or Ms. Sue Rose in the FAS Financial Office.

⇒ **THE DEADLINE IS THURSDAY, APRIL 23, 2009 AT 5:00 P.M.** ⇐

⇒ **IN FAIRNESS TO ALL, THERE WILL BE NO EXCEPTIONS TO THE DEADLINE.** ⇐

⇒ **INCOMPLETE SUBMISSIONS WILL NOT BE ACCEPTED. ALL ITEMS (EXCEPT READERS' COMMENTS – SEE BELOW) MUST BE SUBMITTED SIMULTANEOUSLY.** ⇐

SUBMISSION INFORMATION

Please bring to the Prize Office, University Hall Basement, 3 collated sets of the following, in this order:

1. **The Nomination Form**
2. **The Project Evaluation**
3. **Readers' comments** for senior theses. If readers' comments are not available by April 23rd, they should be submitted directly to the Prize Office as soon as possible thereafter (3 copies, please).
4. **The project.** Double-sided, fastened securely by binder clips (staples, covers and binders prohibited). One inch margins on the top and bottom, and one and a half inches on the left and right are preferred (but not required). Original photographs, slides, tapes, etc. should accompany all three sets, if possible.

To receive financial help with photocopying, please bring your project with the completed Nomination Form and Project Evaluation to the Prize Office no later than 5:00 p.m. on Monday, April 20th. You will be given a voucher to take directly to Gnomon Copiers to have your project copied there. You will be responsible for retrieving your photocopies and handing your complete submission packet to the Prize Office by the deadline.

Projects due in departments after the Hoopes deadline may be submitted for consideration in the 2010 competition. Nominators must petition the Director of the Prize Office, Liz Feldman, prior to the 2009 deadline date in order to receive permission to submit a project for consideration in 2010.

Questions? Please contact the Prize Office at 495-4780 or fas-prizes@harvard.edu.

HOOPES PRIZE NOMINATION FORM – 2009

⇒ To be submitted no later than 5:00 p.m., Thursday, April 23, 2009. NO exceptions will be made. ⇐

STUDENT/PROJECT INFORMATION

MR.
NAME: MS. _____ CLASS: 2009 OTHER: _____
FIRST LAST

LOCAL MAILING ADDRESS: _____

PERMANENT ADDRESS: _____
(To which award payment will be mailed if not picked up from Prize Office, and bound thesis will be sent after two years in Lamont.) CITY STATE ZIP

CURRENT EMAIL: _____

OTHER EMAIL (@post.harvard.edu or web-based account for use after graduation): _____

HOUSE AFFILIATION: _____ TELEPHONE: _____

HARVARD ID: _____ U.S. CITIZEN: YES NO

TYPE OF PROJECT: SENIOR THESIS OTHER (please specify): _____ # pgs: _____

ACADEMIC AREA OF PROJECT: ARTS & HUMANITIES SOCIAL SCIENCES SCIENCES

CONCENTRATION (if joint, leave blank): _____

JOINT CONCENTRATION (if applicable): _____

SECONDARY FIELD (if applicable): _____

PROJECT TITLE: _____

NOMINATOR INFORMATION

IF TWO NOMINATORS, PLEASE CHECK HERE AND ATTACH COMPLETE INFORMATION FOR NOMINATOR #2.

PROFESSOR MR.
NAME: DR. MS. _____
FIRST LAST

RANK: PROF. ASSOC. PROF. ASST. PROF. TEACHING FELLOW OTHER: _____

DEPARTMENT: _____ FACULTY: FAS OTHER: _____

MAILING ADDRESS: _____

TELEPHONE: _____ EMAIL: _____

HARVARD ID: _____ U.S. CITIZEN: YES NO

PLEASE CHECK ONE: EXTRA COMPENSATION RESEARCH CREDIT*

FOR CREDIT TO FAS FACULTY START UP/RESEARCH ACCOUNT OPERATING BUDGETS:
Members of the Faculty of Arts and Sciences only. The Prize Office cannot credit honoraria to non-FAS accounts.

SIGNATURE: _____

FACULTY "ROOT" (last five digits of ADAPT coding – not five zeroes): _____

* Nominators selecting research credit rather than extra compensation must sign and provide account information above.

HOOPES PRIZE PROJECT EVALUATION – 2009

⇒ To be submitted no later than 5:00 p.m., Thursday, April 23, 2009. NO exceptions will be made. ←

STUDENT NAME: _____

PROJECT TITLE: _____

The Committee requests a two-paragraph evaluation of the project, provided by the supervising faculty member(s), to include:

- One paragraph describing the project, explaining its broader significance (especially for the nonspecialist reader), and estimating its likely effects on future work in the field.
- One paragraph describing the conception of the project, the independence and originality displayed by the student, and the extent and nature of advisor supervision.
- If the work has been produced collaboratively, please specify this student's role in the work.

SIGNATURE(S) OF NOMINATOR(S): _____

This page may be detached and fed through a printer, if desired.