



**PRELIMINARY DATA SHEET PART II CONTINUED....**

**FAMILY INFORMATION** Please complete this section regarding family members who will join you in the U.S. Only the spouse, and children under age 21, are eligible for a "dependent visa". All others should inquire at a U.S. embassy or consulate about other visa options.

Name of family member	Date of birth			Place of birth	Relationship	Citizenship
	Month	Day	Year			

If your family will travel to the U.S. separately from you, a separate visa document can be prepared. Each person entering the U.S. separately will need a visa document.

- We will not need a second visa document at this time. My family will travel with me.
- Send me additional visa documents. My family will be entering the U.S. separately from me.

**U.S. VISA HISTORY:**

**Attach a photocopy of all previous visa documents such as Form I-94 (if inside the U.S.), IAP-66 forms, I-20 forms, work authorization cards, TN, O-1 or H-1B approval notices**

**1.) Are you currently in the U.S.?**

- No**
- Yes** Current visa status \_\_\_\_\_
- If yes:** Will you be leaving the U.S. and returning before starting your appointment at Harvard? \_\_\_\_\_  
Give destination and travel dates: \_\_\_\_\_
- If no:** At which consular office will you apply for your visa? \_\_\_\_\_  
Date you plan to arrive in the U.S. \_\_\_\_\_ Proposed port of entry \_\_\_\_\_

**2.) Have you ever been in the U.S. on a J-1 Exchange Visitor Visa?** \_\_\_\_\_ If so, please complete this section.

Dates to - from	Purpose of visit (student, researcher, clinician, etc...)	Visa sponsor (Fulbright, host university, ECFMG, etc....)

**3.) List your most recent visits to the U.S.** using other types of visas. Other visas could include F, G, H, O or TN. Note: it's not necessary to list tourist (B-1/B-2 or "visa waiver") visits.

Visa	Dates you were in the U.S.	Purpose of stay and location (school or institution)

**4.) Permanent Residency (green card):** If you have ever filed, or someone has filed for you, an application for permanent resident status, please attach a separate sheet and explain in detail.

Do you have a close relative who is a U.S. citizen? \_\_\_\_\_ or permanent resident of the U.S.? \_\_\_\_\_  
If so, what is the family relationship? \_\_\_\_\_

**NOTE:** The normal processing time to create a visa document for a "J-1" Exchange Visitor is **a minimum of 10 working days from the date the HIO receives the completed Preliminary Data Sheets Parts One and Two.** Other types of visas will take up to three or four months to process. Shipping the document to an address outside the U.S. can also take time. Contact your hiring department directly if you would like the visa documents to be sent to you by express mail. Most visitors to Harvard will need to obtain a visa stamp from a U.S. embassy or consulate. You may wish to contact the embassy now to determine how long the visa stamp process will take. Do not finalize your travel plans before verifying that the visa process will be completed prior to your departure.

Signature \_\_\_\_\_ Date \_\_\_\_\_