

REISCHAUER INSTITUTE SUMMER RESEARCH GRANTS FOR GRADUATE STUDENTS 2010

The Edwin O. Reischauer Institute of Japanese Studies will offer several Summer Research Grants to Harvard graduate students in the humanities or social sciences whose work focuses on Japan. In addition to doctoral candidates, continuing students in Harvard Masters programs will be considered, as will graduating Harvard Masters students who will enter a Harvard PhD program in the following year. Applicants must usually have completed at least three years of Japanese language study, or have comparable proficiency in the language. Grants are normally for summer research travel from Harvard to Japan, and return. (Grants up to \$4,000.)

APPLICATION PROCESS: The Reischauer Institute (RI), participating research centers, and the Graduate School of Arts and Sciences (GSAS) use a standard application form for the summer graduate fellowships. Applicants for this grant should use the form called the "**GRADUATE STUDENT SUMMER FELLOWSHIPS 2010: STANDARD APPLICATION**" and refer to the cover sheet designated for the *RI Summer Research Grants for Graduate Students 2010*. You may download the application forms from the respective websites:

Reischauer Institute: <http://www.fas.harvard.edu/~rijs> under "Fellowships."

GSAS: http://www.gsas.harvard.edu/current_students/graduate_summer_standard_application.php

- 1) **Obtain application form.** Carefully peruse the form in its entirety, then follow "**INSTRUCTIONS TO APPLICANTS**" with attention to the "**CHECKLIST**" which outlines the required documents to attach to your application.

In addition, instructions specific to the Reischauer Institute application:

- 2) Applicants should submit **one original and four copies** of a complete application.
- 3) **STATEMENT OF PURPOSE** should outline the research to be conducted, schedule, and research sites. Proposal should be brief, c. 2-4 pages.

[**NOTE:** In some cases, research projects involving living human subjects (for example, if the research topic is sensitive) must be approved by the University's Committee on the Use of Human Subjects in Research (CUHS). You are responsible for making sure that you conform to University guidelines. If your project requires approval from the CUHS, you will need to secure it and submit documentation to the Reischauer Institute before you can receive an award. For guidance, please see <http://cuhs.harvard.edu> and then consult with your faculty advisor. CUHS staff is also available to respond to your questions at <cuhs@fas.harvard.edu>, (617) 496-2847.]
- 4) **OFFICIAL HARVARD TRANSCRIPT OF GRADES.** (Only 1 original necessary; other 4 copies may be duplicates.)
- 5) **TWO LETTERS OF RECOMMENDATION** (signed and sealed). These must be submitted with application unless an exception is granted (in which case recommendations being sent separately must reach the Institute by the application deadline). **One letter should be from current faculty/thesis advisor in the Japan field.** (Only one original of each recommendation needed; the Reischauer Institute itself will duplicate these.)
- 6) **ITEMIZED BUDGET** for the summer project, indicating other sources of support including other summer grants for which you have applied. Designate whether or not you will be receiving a summer stipend from your department or GSAS. (If yes, please state amount.) **Specify amount requested from the Reischauer Institute & duration** (e.g., \$4,000 for 3 months, June thru August). **NOTE:** You must inform the Institute if you receive any other award for this proposal after you submit this application.
- 7) If you have received previous funding from the Reischauer Institute, state grant, year, amount.

SUBMIT COMPLETED APPLICATION TO:

Dr. Theodore J. Gilman, Associate Director
Graduate Summer Grants
Reischauer Institute
Harvard University
1730 Cambridge Street, Room S234
Cambridge, MA 02138

APPLICATION DEADLINE: must be received by February 12, 2010 (Fri.), 5:00 pm.

Announcement of awards: March 26, 2010

For further information: contact the Reischauer Institute, (617) 495-9206, Atten: Dr. Theodore Gilman <tgilman@fas.harvard.edu>