



Sanders Theatre

Office for the Arts at Harvard

45 Quincy Street | Cambridge | Massachusetts 02138 | T 617 496 4595 | F 617 495 2420 | www.fas.harvard.edu/~memhall

APPLICATION FOR LICENSE TO BROADCAST

Title (s) of Sanders Theatre Event(s): _____

Date (s) of Sanders Theatre Events(s): _____

Name of Producing Organization ("original Sanders producer"): _____

Organization requesting permission to broadcast ("potential licensee"): _____

Contact name: _____

Phone number: _____ Fax number: _____

Mailing address: _____

E-mail address: _____

1. CHECK APPROPRIATE ITEMS AND PROVIDE EXPLANATION/DETAILS

TYPE OF BROADCAST/ DISTRIBUTION

- | | |
|---|---|
| <input type="checkbox"/> audio broadcast / radio | <input type="checkbox"/> video broadcast / television |
| <input type="checkbox"/> audio broadcast / web | <input type="checkbox"/> video broadcast / web |
| <input type="checkbox"/> audio broadcast / television | <input type="checkbox"/> home video distribution rights |

Explanation (if necessary):

NUMBER OF BROADCASTS

- one-time broadcast
- defined number of broadcasts
- unlimited number of broadcasts within limited period
- unlimited number of broadcasts and unlimited time period

List known times/parameters:

BROADCAST STATIONS

- commercial stations only
- non-profit stations only
- all types of stations

List known stations and programs:

BROADCAST AREA

- license to broadcast locally only
 license to broadcast in the United States
 license to broadcast beyond the United States

Describe broadcast-area:

LENGTH OF BROADCAST

- broadcast of entire event (s)
 portions of event not to exceed ____ minutes

General description of material to be broadcast:

2. PLEASE ANSWER THE FOLLOWING QUESTIONS

Have or will any artists, performing organizations, producing organizations or agents being compensated as a result of this broadcast? Yes/ No If yes, please describe:

Will commercial advertising be aired immediately before, during or immediately after the program airing the Sanders Theatre footage? Yes/ No

3. PLEASE READ

Any video or broadcast recordings made in Sanders Theatre must include the credit line "Recorded in Sanders Theatre at Harvard University."

Permission to broadcast may include terms including but not limited to:

- A licensing fee payable to Harvard University
- Credits for Harvard University and Sanders Theatre staff.
- Harvard's right to refuse permission to air any material that may tend to embarrass or disparage Harvard or its students or employees.
- Licensee may be expected to provide Harvard copies of aired material.

If the potential licensee is other than the original Sanders producer, the potential licensee must solicit the signature of the original Sanders producer on this form.

The potential licensee has responsibility of obtaining all third party permissions, releases, permits and licenses including clearances from government agencies individual artists, performing organizations, agents and unions before broadcasting any material from Sanders Theatre.

4. SIGNATURE

Please sign below indicating that you have read the information above and understand that submitting this application does not indicate permission to broadcast.

Signature of potential licensee:

Signature of original Sanders Theatre producer: